Granting approval for Overseas Leave

This refers to the letter No. HE/UD/01/02/03 dated 16.01.2015 of the Additional Secretary (Development) of the Ministry of Higher Education regarding the above Subject.

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| --- | --- |
| Name & Designation |  |
| Country/ies to be Visited |  |
| Benefits/Outcome of the tour to the Country/Institute  |  |
| Signature & Date |  |
| Signature, Dateand the official signature of the Head of the Dept. |  |
| Signature, Dateand the official signature of the Director  |  |